



Job Description

Directorate	Families & Wellbeing Directorate
Service	Early Help DA Hub

Post details	
Job title	Domestic Abuse Outreach Worker
Grade	6
Location of work	Time Square and as required across all work location within Warrington borough
Directly responsible to	Deputy Service manager
Directly responsible for	N/A
Hours of duty	9am -5pm Occasional evening work
JE Reference	
Primary purpose and scope of the job	
<p>We are seeking a compassionate, dedicated, and proactive Domestic Abuse Outreach Worker to join the DA Hub. The successful candidate will have a strong commitment to supporting victims of domestic abuse, providing them with the resources, advocacy, and emotional support they need to rebuild their lives. This role involves direct work with victims; safety planning, support coordination, crisis intervention, and empowerment. Additionally, a key part of the role involves planning and facilitating group recovery programmes and providing drop-in support sessions across the borough.</p>	
Working Relationships	
<p>All Warrington Borough Council, Children Services Directorates teams. All key partner agencies that contribute to the Warrington Domestic Abuse Partnership, including but not restricted to the Police, Probation, Adult Social Care, Children's Services, Drug and Alcohol Services, Homelessness and Advice Service, Voluntary, Private and Independent sector agencies and Mental health Specialist Services.</p>	

Key Tasks and Responsibilities

1. Provide one-on-one support to individuals affected by domestic abuse, including safety planning, emotional support, and practical assistance.
2. To take an active role in the screening of referrals and participate in the duty role as directed by the duty rota.
3. Identify and assess the risk and needs of the victims using the DASH and in addition any other risk assessment tools as deemed appropriate.
4. Manage a case load which will involve assessing the safety, needs and risk of the victim and reviewing this at regular intervals. This will take place via face to face, telephone, email or digital platforms.
5. To work flexibly across the town as required, with occasional evening work determined by the needs of families/service.
6. To Plan and deliver group work sessions focused on raising awareness of domestic abuse, its signs, effects, and available support.
7. Coordinate and facilitate regular drop-in sessions for individuals affected by domestic abuse, offering immediate support, advice, and referrals to appropriate services.
8. Maintain accurate and confidential victim records, including risk assessments, safety plans, case notes, group work and drop-in records.
9. Adhere to professional practice standards and legislation, including confidentiality, safeguarding, equality and diversity, and inclusion policies.
10. Participate in awareness-raising activities and campaigns.
11. Identify gaps in the service and ensure that all groups and events are accessible to families from a diverse background.
12. Manage your own workload, administration and diary commitments. Prioritising as required.
13. Advocate for victims, ensuring their voices are heard and their rights are upheld within legal, social, and housing systems.
14. Commitment to trauma informed practice through continuous development and accessing training as required.
15. Ensure any issues in relation to safeguarding children or vulnerable adults are referred to appropriate channels.
16. To work within a multiagency framework consisting of the Marac and local partnership, protocols.
17. Any other tasks deemed necessary by the Service or deputy manager to develop the Outreach service, appropriate to the level of the post.

Review Arrangements

The details contained in this job description reflect the content of the job at the date it was prepared; however, it is inevitable that over time, the nature of the jobs may change. Existing duties may no longer be required and other duties may be gained without changing the general nature of the post or the level of responsibility entailed. Consequently, the Council will expect to revise this job description from time to time and will consult with the post holder at the appropriate time.

Prepared / Revised By	J. Armstrong DA Service Manager V. Sixsmith Deputy Service Manager
Role	
Date	Dec 2024
Signature of Role Holder (following appointment)	
Date Signed	